

In Partnership with
Crossbow Consultancy



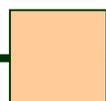
Introduction

Crossbow Consultancy

Crossbow Consultancy commenced conducting training and assessment in 1989, and has been operating continuously as a Registered Training Organisation since 1998. In May 2012, the company re-applies for RTO status under the new AQTF Standards. The new registration applies up to June 2017.

A partnership with Crossbow Consultancy will see a wealth of training and assessing experience brought to your organisation. You will be able to get on with your own core business of training, while Crossbow advises, and when necessary, manages the AQTF requirements in association with your Trainers and Assessors.

The following pages provide information about Crossbow, and it's Managing Director, and other arrangements.





Managing Director

Mandi Ryan

Mandi had been in the field of training and development for approximately 2, years.

She has experience with diverse target groups in a range of different training and development contexts. This includes facilitating TAFE staff in principles of adult learning, to consulting and training within corporate, private industry and Public Sector organisations on professional development in competency based training and assessment issues, as well as personal development and life skills.

A creative and innovative trainer, she incorporates accelerated training and learning experiences in her business and training activities as well as exposing groups to experiential learning.

Through her consultancy Mandi has provided services to organisations, including professional Service organisations as Defence, Police, Ministry of Justice, Fire and Emergency Services Authority and the Education Department of WA, as well as private companies and businesses in employment related services, retail, mining, personnel, hospitality and vocational education and training sectors.

A long-term practitioner of competency based training, Mandi holds Diploma qualifications in *Frontline Management* and *Training and Assessment*. Through her company Crossbow, as a Registered Training Organisation, she can offer a wide range of skills to assist your company to achieve its training goals, via a partnership arrangement, for qualifications of your own clients. Alternatively, if achieving the RTO status is the goal, Crossbow has the experience and resources to assist in realising this.



Partnership Arrangements

Benefits

A partnership with Crossbow Consultancy will offer the following benefits to your organisation:

- nationally recognised training certification for your clients, currently to Diploma level,
- timely advice on AQTF/ASQA issues, requirements and changes,
- support from a company that has been training and assessing for over 20 years,
- networking with associates from a variety of fields as diverse as mining to childcare to aquaculture,
- access to specific national and international courses, commencing in 2003, through affiliated associates,
- support and training to your own Trainers and Assessors, and
- a support network of experienced Trainers and Assessors, when required.



Partnership Considerations

Considerations

Working within a partnership arrangement with Crossbow Consultancy will necessitate considerations about the following issues, as a minimum:

- Partnership Trainers/Assessors will most likely require the Cert IV in Training Services – TAE40110, if they are to work independently with Training Packages and units of competency.
- Risk management strategies will need to be determined, and when necessary, implemented.
- Assessment and training requirements will be established in consultation with Crossbow Consultancy and audited at least annually.
- Crossbow policies and procedures suit the AQTF Standards & have been recognised by the Training Accreditation Council. Partnership arrangements must adhere to these procedures, as a minimum, or adopt them within their own procedures.
- The partnership will be required to undertake internal auditing of all procedures at least annually, and possibly more, as strategies and Legislation may dictate.
- Guidelines for marketing of partnership products must be clearly defined.
- Signing of a Memorandum of Understanding to clearly define responsibilities between each party.